



Minutes of the Meeting of the Board of Directors

Date: August 26, 2025
Time: 6:00p
Location: Legacy Aviation Learning Center

1. Call to Order

The meeting was called to order by President Peter Lane at 6:03 p.m.

2. Roll Call

Directors Present: Peter Lane, Elaine Tait, Molly Stanifer (via Teams), Rick Gruber, Jake Burden (via Teams), Kim Mirian, Marc DeCubber (via Teams)

Directors Absent: Nate Elkins, Bryan Travis (arrived at 6:50 p.m.)

Ex Officio Non-Voting Participants Present: Tonya Lewandowski (Executive Director), Craig Davidson (Program Director)

Ex Officio Non-Voting Participants Absent: Nora Chartrand

3. President's Update (Peter Lane)

- Transitioning the Board toward stronger governance, with increased use of parliamentary procedure.
- Longer discussions to be addressed in committee meetings.
- Areas of future focus include:
 - Ensuring the Board supports sustainable growth.
 - Moving toward a transitional, hybrid Board structure.
 - Increased committee involvement, with emphasis on Board responsibility before delegating to the Executive Director.
- The Club is currently in a stronger financial position.

4. Consent Agenda

Tonya Lewandowski presented the Consent Agenda. Items requiring discussion were not included. Elaine emphasized the need for a consistent process for committee reports, including:

- Action item for Josh to develop a template agenda and centralized location for reports.

- Motion by Kim to approve the Consent Agenda; seconded by Elaine. **Unanimously approved.**

5. Executive Director's Report (Tonya Lewandowski)

- Thanked the Board for implementing the new committee structure; open to feedback.
- Reviewed committee assignments.
- Registration update: two programs (Monday Night Race Clinic and Fall Camp) are full.
- Middle School Liaison Parents (Christi Nowak and Jaclyn Clever) are providing strong support.
- Hickory Hills Advisory Committee engagement is positive; the Club provided input on the new Hickory Hills Manager job description. GTSC will present at the Advisory Committee this Thursday.
- Board members must renew USSS registration.
- New Board Member recruitment: one position remains open. Discussion followed:
 - Peter suggested observation/interview before joining the Board.
 - New candidates will first attend the Executive Committee, then a Board meeting.

6. Executive Committee Report (Elaine Tait)

- Focus on freeing the Executive Director to engage in high-impact, strategic work.
- Discussion of Executive Committee priorities and alignment with strategic plan.
- Fundraising goals discussed between Josh and Fundraising Committee Chair.
- Elaine confirmed as chair of the Executive Committee.
- Discussion of future staffing needs and the relationship to fundraising success.

7. Legal Committee Report

- Recommended approval of the revised By Laws.
- Discussion included voting members, officer elections from among directors, and athlete representation.
- Motion by Legal Committee to approve; seconded by Executive Committee. **Unanimously approved.**
- Action Item: Josh to create a "to-do" list within the By Laws for future governance decisions.

8. Finance Committee Report (Molly Stanifer)

- Cash flow noted as uneven.
- Discussion of potential no-fee line of credit:
 - Kim raised the option.
 - Molly to explore feasibility.

9. Programming Committee Report (Bryan Travis)

- Recommended expansion of Fall Camp from 36 to 40 campers.
- Craig discussed positive aspects of the program.
- Elaine raised concerns about camper requirements; discussion held.
- Noted need for new radios at Fall Camp.
- Motion by Programming Committee to approve; seconded by Kim. **Approved.**

Additional Motion: Kim moved to extend the Board meeting by 15 minutes; seconded by Bryan. **Unanimously approved.**

- Discussion of Lead GTSC Timer role for Sunday races:
 - Potential need for compensation acknowledged.
 - Kim raised concern about precedent of paying volunteers.

10. Fundraising Committee Report (Rick Gruber)

- Reported \$19,000+ raised to date for Sustainers Lodge.
- Executive Committee may wish to add Fundraising Committee Chair as a participant.
- Rick emphasized that “everyone is a fundraiser.”
- Elaine and Josh asked how Board members can best assist in fundraising efforts.

11. Program Director’s Report (Craig Davidson)

- Athlete Representative: recommended involvement of Nora and Craig in identifying candidates.
- Team Captains to serve as USSS Team liaisons.
- Nora’s involvement in Fall Camp expected to enhance leadership development.
- USSS program ready to launch.
- Upcoming golf outing and Skills Quest physical assessment: GTSC selected by National Team to conduct assessment.

12. Adjournment

Motion to adjourn made by Rick, seconded by Josh. Motion carried.

Meeting adjourned at 7:45p.

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Submitted by Josh Traeger, Secretary, Grand Traverse Ski Club
Date: August 31, 2025